

## Record of officer decision

<b>Decision title:</b>	<b>Gas Installation to Plot N24 (NMITE) including excavation and reinstatement</b>
<b>Date of decision:</b>	10 March 2021
<b>Decision maker:</b>	Solicitor to the Council and Acting Deputy Chief Executive
<b>Authority for delegated decision:</b>	<p>Funding for this work will be covered under the following decisions:</p> <p>A cabinet member decision was taken on 5<sup>th</sup> October 2020 (decision to spend £5,432k of LEP grant funding that was allocated to further develop the Hereford Enterprise Zone). The full report and decision notice can be found here (<a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7214">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7214</a>)</p> <p>A cabinet member decision taken on 15<sup>th</sup> August 2019 (Phase 5 budget for the HEZ infrastructure project) gives the Director of Economy and Place the authority to implement interventions relating to this work. The full report and decision notice (Enterprise Zone Capital Interventions Phase 5) can be found here (<a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=6182">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=6182</a>)</p>
<b>Ward:</b>	Dinedor Hill
<b>Consultation:</b>	<p>Work falls within the scope of the decision to spend £5,432k LEP funds (as above) which gives the Director of Economy and Place the delegated authority to implement the decision including the procurement and commissioning of new projects in consultation with the S151 Officer (as confirmed with Governance). Any spend on this work after the end of March 2021 (estimated 25%) will be picked up using Phase 5 HEZ Infrastructure funding.</p> <p>This project is included in an overarching procurement and commissioning strategy for the works approved by both the Director of Economy and Place and the S151 Officer. Further consultation has also taken place with Finance, Legal, Commercial Services and the S151 Officer.</p>
<b>Decision made:</b>	<p>To award a contract to Fulcrom Infrastructure Services Limited for the installation of gas to Plot N24. The quoted cost for delivery of the works is £24,168 which includes excavation and reinstatement. An additional £5,000 contingency needs to be included based on the risk analysis carried out by SMS plc (Enterprise Zone Utility Consultants). The total amount requiring to implement this decision is therefore £29,168. This contingency will cover any potential changes or modifications to the design and methodology, should this become necessary in the light of conditions on site.</p> <p>This will be funded £18,126 from LEP funds with the remaining £6042 (plus £5,000 contingency) coming from the Phase 5 Enterprise Zone funds.</p>
<b>Reasons for decision:</b>	<p>The installation of gas and other utilities forms an essential part of making the site development ready. Construction of the new NMITE building on N24 will soon commence.</p> <p>The trench will be used as a multi-utility trench to place ducts for electricity and water pipes making it a more efficient exercise than separate trench digging and laying.</p> <p>Fulcrom Infrastructure Services Limited have been appointed to carry out the</p>

	work. The opportunity was advertised via open procurement exercise via pro-contract. Of the four responses received, Fulcrom Infrastructure Services Limited scored highest against combined cost and quality, whilst also being able to deliver all elements of the required specification.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	Project delivery will be overseen and signed off by the Enterprise Zone's Utility Consultants (SMS Plc) to ensure timely delivery on budget.
<b>Details of any alternative options considered and rejected:</b>	The possibility of not carrying out the work has been considered. However, the sale of Plot N24 and construction of NMITE building depends on the development of the requisite infrastructure including utilities. The land needs to be development ready before it can be picked up and developed in line with the Enterprise Zone's wider economic targets and objectives.
<b>Details of any declarations of interest made:</b>	None

Signed:

Claire Ward  
Solicitor to the Council and Acting Deputy Chief Executive

Date: 10 March 2021